CURRICULUM VITAE



Aakash yadav

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OBJECTIVE

Detail-oriented and results-driven accountant with [5 years] of experience in financial reporting, budgeting, and tax preparation, seeking to leverage strong analytical and organizational skills in a dynamic accounting role. Committed to maintaining accuracy and integrity in financial records while contributing to the company's financial efficiency and compliance with regulatory standards.

EDUCATIONAL QUALIFICATION

- **BCOM from IGNOU**
- **Passed out 12th from CBSE in 2020**
  Marks 68%
- **Pass out 10th from CBSE in 2018**
  Marks 63.3%

TECHNICAL SKILLS

- **Basic knowledge of computer**
  (MS EXCEL, MS WORD, EMAIL DRAFTING)

WORK EXPERIENCE

- **Company** : Jain Associates (Ca Firm)
- **Designation** : Accountant (Intern)
  Year of experience : 2 year
- Role and Responsibilty : Maintain Client Accounts On Busy and Tally Software , Bank Reconcillations , Billing and E – Invoicing , Generate E way Bills , GST Return Filling , TDS Returns Filling and Income Tax Return Filling , ROC Compliance.

WORK EXPERIENCE

- Company : Polyweld Private Limited
- Designation : Accountant
- Year Of Experience : 3 Years
- Role and Responsibilty : Maintain Client Accounts On Busy and Tally Software , Bank Reconcillations , Billing and E – Invoicing , Generate E way Bills , GST Return Filling , TDS Returns Filling and Income Tax Return Filling , ROC Compliance.

STRENGTH AND HOBBIES

- Hard and smart working
- Honest and Punctual
- Good Communication skill