Ram Narayan

Ghaziabad, Uttar Pradesh | +91 9811901293 | hr@vittkushal.com

Summary

Detail-oriented Accountant with expertise in bookkeeping, financial reporting, taxation, and payroll. Proficient in Tally ERP, QuickBooks, Microsoft Excel, and MS Office, with strong analytical and organizational skills.

Experience

Eins Technik Private Limited (Jan 2026 to Present)

- Maintained daily accounting records and ledgers.
- Prepared monthly financial statements and reports.
- Managed accounts payable and accounts receivable.
- Performed bank reconciliations and cash flow monitoring.
- Assisted with GST, TDS, and tax compliance.
- Processed payroll and maintained employee records.
- Coordinated with auditors during financial audits.

Skills

- Financial Accounting
- Accounts Payable & Receivable
- GST & Tax Filing
- Payroll Processing
- Financial Reporting
- Microsoft Excel
- Tally ERP / Tally Prime
- MS Office

Certifications

- Tally ERP

Education

- Master of Arts, R.M.L. Awadh University Ayodhya (2024)
- Bachelor of Arts, R.M.L. Awadh University Ayodhya (2022)
- Intermediate, U.P. Allahabad (2019)
- High School, U.P. Allahabad (2016)

Declaration

I hereby declare that the information provided above is true and accurate to the best of my knowledge.